



Boxley

PARISH COUNCIL

www.boxleyparishcouncil.gov.uk

Beechen Hall, Wildfell Close, Walderslade,
Chatham, Kent ME5 9RU.

☎ 01634 861237

✉ clerk@boxleyparishcouncil.gov.uk

Clerk: Daniela Baylis

Assistant Clerk: Heidi Pearson

Finance Assistant: Nichola Carter

A G E N D A

To All Members of the Council, Press and Public Members are hereby summoned, and notice is given that a meeting of the Parish Council will be held on 6 July 2026 at Beechen Hall, Wildfell Close, Walderslade, ME5 9RU at 6.30pm.

1. Apologies and absences

To receive apologies for absences.

2. Declaration of Interests, Dispensations, Predetermination or Lobbying

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to Maidstone Borough Council.

3. Motion to exclude the press and public from the meeting for all items in the Confidential Section

4. Minutes of the Parish Council Meeting 8 June 2026

To consider the minutes and if in order sign as a true record

5. Matters Arising from the Minutes

6. Councillor Co-Option

Applications will be made available to Councillors by email in advance of the meeting, and on the day of the meeting in paper form if not received previously.

7. Committee Membership

8. Crime Report and Police Issues

See report

Public session at the discretion of the Chairman. Parishioners may address the meeting with regard to any item on the agenda (time limited to 3 minutes per person). Items not on the agenda must be submitted to the Clerk in advance of the meeting. Non-parishioners are only able to address the meeting at the invitation of the Chairman.

9. Draft Minutes of Recent Committee Meetings

The following have been previously circulated:

9.1 Environment Committee Meeting 11 May and 15 June 2026

9.2 Estates Committee 18 May 2026

10. Finance

10.1 Bank Statements Woodland Accounts

10.2 Bank Statements Parish Council Accounts

10.3 Bank Statements Beechen Hall

10.4 Motion from Cllr Jone for an early Internal Audit

11. Policies and Procedures

None on this Agenda

12. Reports from Boxley Parish Councillors/Office

- 12.1 Office Staff report
- 12.2 Councillor's reports Please advise if you have reports to make.
- 12.3 Borough Councillor Reports on Maidstone Borough Council items that directly affect Boxley Parish
- 12.4 Kent County Councillor Report
- 12.5 KALC representatives
- 12.6 Grove Green Community Hall representative
- 12.7 Sandling Village Hall Representative
- 12.8 Vinters Valley Nature Reserve Representative
- 12.9 Any other reports

13. **Sandling**

14. **Lidsing**

15. **Cluster Meetings**

16. **Community Resilience Planning**

17. **Maidstone's Big Day Out**

18. **Woodland Management Committee**

19. **Boxley Parish Council - Five Year Plan**

20. **Representation at Medway Local Plan's Review Hearing**

21. **Matters for Decision**

22. **Correspondence**

To consider any received

23. **Matters for Information**

24. **Items for Next Agenda**

Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 27 August 2026.

25. **Meetings**

Next Meeting Monday 7 September 2026 at Beechen Hall at 6.30pm.

CONFIDENTIAL SECTION

26. **Personnel Matters**

26.1 Item regarding complaints reporting from Cllr Thompson

Daniela Baylis

Daniela Baylis

Clerk to the Council.

Date: 1 July 2026

In accordance with policy the meeting should close no later than 8.30 pm but the Chairman has power to extend it by 30 minutes. Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.